CC#10

Circular Letter No. 537.

To Superintendents.

Gentlemen:--

I am sending you herewith the announcement of dates and examining boards for the oral examination in English for the Porto Rican teachers.

Read again Circular Letter No. 425 and follow the instructions it contains. The local Superintendent is in each case Chairman of the Board and responsible for the conduct of his examination in accord with these instructions. Careful explanation may be necessary in the case of those serving upon an examining board for the first time this year. Wherever possible members of boards are requested to be in their respective stations on the evening before the day set for the examinations in order to consult with the other members.

The questions will be mailed as heretofore direct to the local Superintendent, and the envelope containing the questions must not be opened except in the presence of all the members of the Board at the time of giving the examination.

No teachers are excused from this examination except those who have done the work in one of the correspondence courses in English. No excuse can be acceptedfrom any teacher for failure to present himself or herself for the written examination, except sickness, in which case a special examination may be allowed later. Wherever any teachers have not had the benefit of instruction during the year, the fact should be reported and will be taken into consideration in the marking of their papers, as also in the consideration of the marks obtained in the oral examination.

Respectfully,

EDWIN G. DEXTER
Commissioner of Education